

St. Lawrence River Valley Redevelopment Agency  
Minutes of February 9, 2016 Meeting ~ Town of Louisville Municipal Offices, Massena NY

Call to Order: The meeting was called to order at 6:03 PM by Chairman McNeil.

Roll Call/Determination of Quorum: Mssrs. Carroll, McNeil, Murphy, Paquin and Strait attend. New York Power Authority Representative Ronald Johnston joined the meeting via conference call. A quorum is recognized.

Public Notice: Public notifications were sent on February 1, 2016 to, at a minimum: St. Lawrence County's newspapers designated for the publication of local laws and other matters required by law to be published. Notification also sent to other local media sources and websites.

Presentations: None.

Approval of Minutes: Strait/Carroll motion to approve minutes of the October 20, 2015 and December 9, 2015 meetings. Motion passes unanimously.

Financial Report: Mrs. Gilbert explains some notable items in the two months' reports. The deficit in insurance expenses in October would be balanced by an insurance reimbursement from Focklers in December. Purine paid off its loan in November. Mr. Kelly reports that Purine had been bought by another pharmaceutical firm and that staff was working with the new company to help them expand operations in Massena. Mrs. Gilbert reports that Pinto Muscenski, Hooper and VanHouse & Company has completed the field work for the 2015 audit. Carroll/Murphy motion to approve financial reports for October and November, 2015. Motion passes unanimously.

Committee Reports: Mr. Strait reports for the Nominating Committee and recommends that Mr. McNeil be continued as Chair and Mr. Strait be continued as Vice-Chair. Carroll/Paquin motion to elect Mr. McNeil as Chair and Mr. Strait as Vice-Chair for 2016. Motion passes unanimously.

Old Business: None.

New Business:

Strait/Murphy motion to approve a resolution Authorizing Adjustments to the St. Lawrence River Valley Redevelopment Agency's 2015 Budget. Ms. Gilbert reviews the reasons for the modifications. There were no questions. Motion passes unanimously.

Mr. Kelly reports that it is the time of year for the RVRDA to set up its 2016 Community Development/Environmental Improvement Program. He recommends that the RVRA use the same RFP as it did in 2015, with one exception. He recommends that the RVRDA consider eliminating for-profit companies from among the eligible applicants. He justifies this by noting that the RVRDA has other funds that can be used to support for-profit business proposals.

The Board agrees that the 2016 CD/EI solicitation timeline would be:

- Approval – 2/9/16
- Advertisement – 2/10/16
- Due date – 4/15/16
- Decision – June 2016

Strait/Paquin motion to approve issuance of the CD/EI RFP on the timeline just described and with for-profit applicants excluded. Motion passes unanimously.

### Staff Reports:

Mr. Kelly asks Mr. Tom Sullivan, Executive Director of the Business Development Corporation for a Greater Massena, for a report on the status of the Massena Industrial Park rail siding. He reports that it is completed – after 5 years of effort. The BDC has an engagement with NYPA to bring power line poles into Massena on the siding. The BDC is talking with several other potential users.

Mr. Sullivan distributes hard copies of the rail access agreement to the Board detailing how this will govern access to the siding and its use.

In response to questions he praises CSX and says that the wetlands issue was resolved. He says that Massena Rail Spur, LLC is a wholly owned subsidiary of the BDC. He mentions that no hazardous materials would be allowed on the siding.

Mr. Kelly reports on the status of the RVRDA properties and summarizes 2016's marketing program – external trade shows (8 of them), County-marketing events, participation in the Drum Country marketing contacts, web-based and digital advertising, and the 5-year search follow-up to the McKinsey study.

Mention of the latter prompts Mr. McNeil to ask how that study will fit into the County's plans. Mr. Kelly reports that it will be a primary component of the Comprehensive Economic Development Strategy "CEDS".

Public Comment: Mr. Stewart Chase requests a copy of the Five Year Report mentioned in the December meeting minutes. Mr. Kelly said that one would be emailed to him.

Executive Session: At 6:28 PM Carroll/Murphy motion that the RVRDA go into executive session to discuss the financial history of a specific company.

At 7:21 PM Carroll/Murphy motion that the RVRDA return from executive session.

Next meeting: The next meeting of the St. Lawrence River Valley Redevelopment Agency is tentatively scheduled for Tuesday, March 8, 2016 at 6:00 PM.

The meeting is adjourned at 7:21 PM, upon the motion by Carroll/Murphy.