

St. Lawrence River Valley Redevelopment Agency
Minutes of February 18, 2014 Meeting ~ Town of Louisville Municipal Offices, Massena NY

Call to Order: The meeting was called to order at 6:00 PM by Chairman McNeil.

Roll Call/Determination of Quorum: Mssrs. McNeil, Murphy, Strait and Carroll attend. New York Power Authority Representative Michael Huvane joins the meeting via conference call. NYPA Representative Karen White is present. A quorum is recognized.

Public Notice: Public notifications were sent February 7, 2014 to, at a minimum: St. Lawrence County's newspapers designated for the publication of local laws and other matters required by law to be published. Notification also sent to other local media sources and websites.

Presentations: None

Approval of Minutes: Strait/Carroll motion to accept the January 21, 2014 regular meeting minutes. The minutes are accepted unanimously.

Financial Report: Mr. Kelly reports that the 2013 audit is not yet quite done, so the financial reports for December and January are not yet ready.

Committee Reports: None

Old Business: None

New Business: Mr. McNeil suggests that the RVRDA deal with new business, then go into executive session before staff reports and public comment, and then go into a second executive session. The members agree.

Resolution: Annual Review of Procurement Policy. Strait/Carroll motion to accept. Motion passes with unanimous consent.

Resolution: Annual Review of Investment Policy. Strait/Carroll motion to accept. Motion passes with unanimous consent.

First Executive Session: Strait/Carroll motion for Executive Session at 6:02 PM to discuss the financial history of a particular company. Motion passes with unanimous consent.

Return to regular session at 6:40 PM, upon the motion by Carroll/Murphy.

Staff Report: Mr. Kelly passes around a thank you note from the St. Lawrence River Walleye Association, a 2013 CD/EI program awardee. Mr. Kelly reminds everyone that the due date for the 2014 competition is March 31.

Mr. Kelly reports that the RVRDA is leasing about 1,000 square feet of space in the Lot 19 building to Illusion ATC, a graduate of the Clarkson Incubator. He says that all 20,000 square feet of the Lot 18 building are available.

Mr. Kelly reports that this is the season for reports – the audit, to the SLC Board of Legislators, various State offices, and so on. IDA staff must make about 100 site visits to verify progress of companies receiving assistance from one or more of the agencies staffed by IDA personnel, including the RVRDA.

Mr. Kelly notes that the IDA's 2013 Annual Report will be sent to the BOL on February 19 and he distributed copies of it to the Board. Attached to the report is the 2104 Marketing Plan. Mr. Kelly spent a few moments describing some of the themes of 2014's proposed marketing effort. He also mentioned many of the trade shows that staff would attend in 2014 to give the RVRDA an idea of the diversity of the effort.

Mr. Kelly continued by noting that two projects – the efforts to reopen the Newton Falls paper mill and to prevent the closure of the St. Lawrence Psychiatric Center had taken a tremendous toll on staff time in 2013, but that the report still showcased substantial other activity during the year.

Public Comment: None

Second Executive Session: After Mr. McNeil invited the Town officials and their staff in attendance at the meeting to stay in the room, Strait/Carroll motion for Executive Session at 6:50 PM to discuss potential litigation and the financial history of a particular company.

[Note: Mr. Huvane left the executive session at 6:50 and did not return.]

[Note: the Town officials left the executive session at 7:22 PM and did not return.]

Return to regular session at 7:41 PM, upon the motion by Carroll/Strait.

The meeting is adjourned at 7:58 PM, upon the motion of Carroll/Strait.

Note: The next regularly scheduled meeting of the St. Lawrence River Valley Redevelopment Agency will be held at 6:00PM on Tuesday, March 18, 2014 at the Town of Louisville Municipal Offices.
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